**DECISIONS DELEGATED TO OFFICERS**

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| **Decision title:** | Appointment of Baily Garner LLP to support the delivery of the Youth Hub project at The Leys Pools & Leisure Centre |
| **Decision date:** | 31 January 2024 |
| **Source of delegation:** | This decision is delegated to officers under Part 4.4 of the Council’s Constitution: All executive functions except those in Part 4.5, 4.6 and 4.7 are delegated to the officers in the senior management structure. |
| **What decision was made?** | To appoint Baily Garner LLP, based on the requirements of the project, to carry out the required services as a Direct Award under the Fusion 21 Consultancy Framework to support the delivery of the Youth Hub project at the Leys Pools & Leisure Centre.  The overall capital budget for the project is £1,120,199 which includes adequate funding to cover this appointment. |
| **Purpose:** | The decision enables the Council to enter into a Deed of Appointment with Baily Garner LLP (through the Fusion 21 Framework) to provide Project Manager, Principal Designer, Employer’s Agent/Contract Administrator and Quantity Surveyor services.  It is essential to ensure that the services performed by the appointed contractor are properly administered and that the pre-construction/ construction phase is planned, delivered and monitored in a safe and efficient manner. The Council cannot deliver these services in-house. |
| **Reasons:** | Baily Garner LLP is appointed based on the requirements of the project to carry out the required services as a Direct Award under the Fusion 21 Consultancy Framework. |
| **Decision made by:** | Ian Brooke, Head of Community Services |
| **Other options considered:** | A mini competition under the framework was considered. However due to constraints to the project, the decision was made to direct award under Part 19.12 of the Constitution. Direct Award is a permissible option under the Fusion 21 Framework.  The option not to procure the appointment was rejected as the Council cannot deliver the required services in-house. |
| **Documents considered:** | None |
| **Key or Not Key:** | Not Key |
| **Wards significantly affected:** | None |
| **Declared conflict of interest:** | None |
| **This form was completed by:**  **Name & title:**  **Date:** | Rebecca Dedman  Principal Regeneration Officer  22 January 2024 |

**Approval checklist**

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| ***Approver*** | ***Name and job title*** | ***Date*** |
| **Decision maker** | Ian Brooke, Head of Community Services | 30 January 2024 |